

## Recommendation Letter Information Sheet

**Print Your Full Name:** \_\_\_\_\_

- What is your intended major? Write a few sentences describing your goals for the future.
  
- In what school clubs/activities/sports do you participate? (BRAG about yourself so I can brag for you!) Please be specific: give year involved, positions held, awards earned, etc. If you play an instrument, tell me which one. If you've been in the school play(s), list them and your roles.
  
- What hobbies/activities/jobs do you do outside of school? (What do you do that makes you unique or interesting? What do you do that shows you're hard-working or well-rounded?)
  
- What do you see as your strengths (personal and academic)?
  
- Is there anything else you want to add that you think will be important to show the real you? I know this form is a lot of work, but the more you tell me, the better your letter will be! (Feel free to write on the back or attach a resume.)