

**SOUTH HUNTERDON REGIONAL SCHOOL DISTRICT**  
**SCHOOL-FURNISHED 1:1 DEVICE AGREEMENT**

The South Hunterdon Regional School District Board of Education is committed to providing its students with the technology, tools and resources that enhance achievement for 21st century learners. As a recipient of this school-furnished 1:1 computing device, students and their parent(s)/guardian(s) agree to comply with the following rules and conditions for use and care of the device in addition to all other Board of Education policies, regulations and agreements relating to school property and computer hardware, software, Internet usage.

1. Only software/apps related to the educational needs of the student may be loaded on the device. No apps should be installed or removed by the student and requests for installation must be approved by the Director of Curriculum, Director of Technology and/or the Building Administrator and will be installed by the district IT Department.
2. Student must not leave the device or charger unattended. If someone takes your charger, you'll be buying a new one.
3. The device shall be used exclusively by the assigned student. Do not let your friends use it! If they break it, it's on you.
4. Do not remove or deface district or manufacturer labels on the device or add stickers or markings by any other means.
5. Student is required to bring the device to school on a daily basis with a full charge from home. Keeping the device powered off during charging at night and during transport to school as well as in between classes will help ensure battery life throughout the school day. In-class use is always at the discretion of the teacher.
6. Student must transport the device in a padded backpack/bag to/from school being careful not to place the device in between heavy books or handling the backpack roughly. In-school transport can be in a backpack, laptop bag or a padded carry case (not included), safely in hand in the closed position. Devices should never be walked around with the screen in the opened position. Additionally, pencils, papers, or other materials shall not be closed under the lid at any time as this could damage the screen and/or keyboard and touchpad.
7. Any damage or technical problems must be immediately reported to the IT Department so that a technical assessment, warranty check and the repair/replacement process can be initiated.
8. In the event of accidental damage or breakage or other non-covered issue, the assigned parent/student agrees to pay the cost of repair/replacement. If the parent has opted to purchase the District provided insurance policy, the policy will cover the cost of repair or replacement with \$0 deductible. All warranty or insurance claims must be filed with the Director of Technology.
9. If the device is stolen, the student/parent is required to submit an official police report and notify the District immediately so the device can be disabled in our device management software by the IT Department. If the parent opted to purchase District provided insurance, the claim will be submitted by the District (Director of Technology) along with the official police report. Otherwise, the parent/student will be responsible for replacement cost of the device.
10. Student must return device and charger in the box it was issued back to the district at the end of the designated period listed below or upon being replaced/repared or requested otherwise. Student will be re-issued the same device for the following school-year for the duration of the current 1:1 program and/or device's usable lifespan.
11. Upon graduation or leaving the district, the device, charger and original box w/packing materials is due back to the District no later than one day prior to the effective date of leave or as otherwise directed by the school/district. The assigned below assumes all responsibility to pay for the cost of replacing the device if it is not returned for any reason.

**(Please fill out and sign form on back side of page to receive device)**

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**SIGNATURE PAGE**

I agree to the preceding terms and conditions regarding the device provided by the South Hunterdon Regional School District for current school year and verify the device is a Lenovo 100e Chromebook 2nd Gen (4GB) includes a 2-piece USB-C type charger and the manufacturer's box all of which I will return at the end of the school year or upon request in the condition it was received.

I also acknowledge this agreement is in addition to the School/District Technology Use Agreement that I have previously signed and is governed by Board Policy and Regulations 2361 amongst others.

Student Name \_\_\_\_\_ Grade Level \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_